

Babraham Parish Council

To members of the Council

You are hereby summoned to attend the meeting of Babraham Parish Council at **Babraham Primary School** on **Thursday 8 August 2019** at **19:30** for the purpose of considering and resolving the business as set out below.

Please could Councillors ensure they read the agenda notes and supporting documents via email prior to the meeting.

Members of the public and press are invited to address the Council at this meeting during the Public Participation Time.

Members: 5 Quorum: 3

	PART I – NON-CONFIDENTIAL INFORMATION
1908/01	TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE Apologies received from the Clerk.
1908/02	TO RECEIVE MEMBERS’ DECLARATION OF INTEREST FOR ITEMS ON THIS AGENDA
1908/03	TO SIGN AND APPROVE MINUTES OF MEETING DATED 9 JULY 2019 Copy circulated via email.
1908/04	EXCLUSION OF THE PUBLIC To determine which items, if any, from Part 1 of the Agenda should be taken with the public excluded.
1908/05	PUBLIC PARTICIPATION TIME – 15 MINUTES ALLOWED
1908/06	REPORT FROM SOUTH CAMBRIDGESHIRE DISTRICT COUNCILLOR P McDonald
1908/07	REPORT FROM CAMBRIDGESHIRE COUNTY COUNCILLOR K Cuffley and R Hickford
1908/08	REPORT FROM Babraham Research Campus (BRC) representative
	TO DISCUSS MATTERS ARISING FROM THE PREVIOUS MINUTES
1908/09	Clerk’s Report To include reports on Rowley Lane hardcore and pathway damage after street sweeping.
1908/10	Budget Cllrs to discuss actions on revised Budget and to resolve to take any agreed actions.
1908/11	Governance Cllrs to discuss report from Clerk on Governance and to resolve to take any agreed actions.

1908/12	Boundary Review Cllrs to note proposed meeting with Sawston PC and to discuss actions on Boundary Review and to resolve to take any agreed actions.
1908/13	PFHI/LHI Cllrs to note deadline for application of 4 August and to discuss and resolve to take any agreed actions.
1908/14	Wych Road Cllrs to discuss progress on discussions on improvements to the Wych Road and to resolve to take any agreed actions.
1908/15	Greater Cambridge Partnership (GCP) Cllrs to discuss actions on GCP proposals and to resolve to take any agreed actions.
1908/16	Other traffic and transport Cllrs to discuss actions on relining and pathway surfaces and to resolve to take any agreed actions. Cllrs to discuss traffic data and to resolve to take any agreed actions. Cllrs to note response from Cheveley Park Farms on hardcore on Rowley Lane and to resolve to take any agreed actions.
1908/17	Cambridgeshire and Peterborough Combined Authority Local Transport Plan Cllrs to discuss draft documents and to resolve to take any agreed actions, noting deadline of 27 September 2019.
1908/18	Street Lighting Cllrs to discuss actions on street lighting from Clerk report and light survey and to resolve to take any agreed actions.
1908/19	S.106 Cllrs to discuss actions on S.106 contributions and to resolve to take any agreed actions.
1908/20	H/1:b Cllrs to note response to request Secretary of State to call in H/1:b and to discuss and resolve on response or actions.
1908/21	Huawei Cllrs to discuss response on request to Huawei and to resolve to take any agreed actions.
1908/22	New developments Cllrs to note recently proposed developments, discuss and resolve on actions.
1908/23	Bus Shelter on northbound A1307 Cllrs to note report on condition of Bus Shelter on northbound A1307, to consider whether repair or replacement is required and to resolve to take any agreed actions.
1908/24	Defibrillator Cllrs to discuss actions on defibrillator installation and resolve to take any agreed actions.

1908/25	Leases with UKRI on Pocket Park and Sports Field Cllrs to discuss actions on discussions with Sawston and Babraham Cricket Club and UKRI and to resolve to take any agreed actions.						
1908/26	Brookfield contract Cllrs to note bin emptying and updated contract for Brookfield and resolve to take any agreed actions.						
1908/27	Neighbourhood Plan Update from Cllr Attwood.						
1908/28	Welcome to Babraham leaflet Update from Clerk and Cllr Attwood.						
1908/29	Clerk appraisal and salary Cllrs to note appraisal to be carried out by Cllrs Laurie and Walker. Cllrs to review action and sums provided by YTB Ltd on backpay from 2018—19 and 2019—20. Cllrs to review and resolve on approval.						
1908/30	Zero-carbon funding Cllrs to note actions by Clerk and to resolve on further research, response or actions.						
1908/31	Community event Cllrs to note proposals and to resolve on actions.						
1908/32	Actions on Correspondence Cllrs to note responses to <i>Friends of the Roman Road and Fleam Dyke</i> and <i>Hearing Help</i> .						
1908/33	Code of Conduct Cllrs to review circulated current Code of Conduct and resolve on changes and approval.						
	TO CONSIDER OTHER MATTERS						
1908/34	FINANCE						
1908/35	Receipts (as of 31st July 2019) Receipts to be presented at the meeting.						
1908/36	Payments due (as of 31st July 2019) Payments to be presented at the meeting. Invoices received as of the above date: Friends of the Roman Road and Fleam Dyke: £30 (minimum for Corporate members); Cllrs to decide value. Councillors to note underpayment to Clerk of £92.40 and to decide whether to approve for end of August payroll.						
1908/37	Balances and Bank Reconciliation at 31st July 2019 Balances held						
	<table border="1"> <tr> <td>Unity Current A/C balance</td> <td>£15,240.55</td> </tr> <tr> <td>Unity Savings A/C balance</td> <td>£ 60,997.82</td> </tr> <tr> <td>Total</td> <td>£76,238.37</td> </tr> </table>	Unity Current A/C balance	£15,240.55	Unity Savings A/C balance	£ 60,997.82	Total	£76,238.37
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1908/38	<p>Unity Bank Clerk to report on Bank signatories.</p>
1908/39	<p>VAT Report Clerk to report on VAT claim for 2017-18 from HMRC. Clerk to present VAT claim for 2018—19 for review and approval by Cllrs.</p>
1908/40	<p>PLANNING</p>
1908/41	<p>Planning Applications (as of 30 July 2019) None was received as of this date</p>
1908/42	<p>Planning decisions (as of 30 July 2019) S/1583/19/FL: Approval of hardstanding at The George Inn.</p>
1908/43	<p>Correspondence</p> <ul style="list-style-type: none"> • SCDC Parish bulletin
1908/44	<p>Items to report and inclusion in the next meeting</p> <p>Date of next meeting: Thursday 12 September 2019 at 7:30pm</p>
1908/45	<p>PART II – CONFIDENTIAL INFORMATION</p> <p>Exclusion of the Press and the Public: To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting.</p> <p>Signature: <i>Don Powell</i>, 2nd August 2019 Don Powell, 68 Woodland Road, Sawston, CB22 3DU</p>