

Babraham Parish Council: Agenda

To members of the Council

You are hereby summoned to attend the Annual meeting of Babraham Parish Council to be held on **Thursday 12th May 2022 at 18:30 at Babraham School** for the purpose of considering and resolving the business as set out below.

Please could Councillors ensure they read the agenda notes and any supporting documents circulated via email prior to the meeting.

Members of the public and press are invited to address the Council at this meeting during the Public Participation Time.

Members: 5 Quorum: 3

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| | Part I: Non-Confidential Information |
| 2205/01 | To receive and approve apologies for absence |
| 2205/02 | To elect a Chair of the Parish Council for the ensuing year |
| 2205/03 | To elect a Vice Chair of the Parish Council for the ensuing year |
| 2205/04 | Co-option one new member of the Parish Council |
| 2205/05 | For Councillors to sign their Acceptance of Office forms |
| 2205/06 | To elect Council Representatives to outside bodies |
| 2205/07 | To receive members' Declaration of Interest for items on this agenda |
| 2205.08 | To sign and approve Minutes of Meeting dated 14th April 2022 |
| 2205/09 | Exclusion of the public To determine which items, if any, from Part 1 of the Agenda should be taken with the public excluded. |
| 2205/10 | Public participation time – 15 minutes allowed |
| 2205/11 | Report from South Cambridgeshire District Councillor P McDonald |
| 2205/12 | Report from Cambridgeshire County Councillors Brian Milnes and Maria King |
| 2205/13 | Report from Babraham Research Campus (BRC) representative |
| 2205/14 | Clerk's Report |
| 2205/15 | Year End and Annual Governance and Accountability Return Cllrs to review, comment on and approve, if agreed, available updated Year-End documentation and Annual Governance and Accountability Return (AGAR), circulated in advance. Cllrs to note auditor comments on return if received. |
| 2205/16 | Forest Garden Project. To hear and comment on updates from Hannah Thomas |
| 2205/17 | Greater Cambridge Partnership (GCP) Cambridge South East Transport (CSET) To review updates, discussions and actions by GCP with regard to CSET and to resolve on any actions. |
| 2205/18 | Roads & Traffic To discuss and review traffic and transport issues and resolve on any actions. |

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| 2205/19 | Policies to be reviewed/adopted: None | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2205/20 | Platinum Jubilee celebrations Update on plans | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2205/21 | Neighbourhood Plan Cllrs to consider report and to resolve on any actions. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2205/22 | General Village Matters and new items for discussion To discuss any other village matters. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | FINANCE | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2205/23 | Receipts (as of 6th May 2022) SCDC Precept £8072.23 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2205/24 | Payments (as of 6th May 2022) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2205/25 | <table> <tr> <td>Clerk</td> <td>Salary/Tax/Expenses-</td> <td>£530</td> </tr> <tr> <td>Hugo Fox</td> <td>Website provider</td> <td>£35.99</td> </tr> <tr> <td>Brookfield</td> <td>Bins/grasscutting</td> <td>£279</td> </tr> <tr> <td>Ionos</td> <td>Email subs</td> <td>£22.80</td> </tr> <tr> <td>Brookfield</td> <td>Bins grasscutting</td> <td>£468.00</td> </tr> <tr> <td>Yorks Tax Bureau</td> <td>Payroll</td> <td>£144</td> </tr> <tr> <td>Hannah Thomas</td> <td>Neighbourhood Plan</td> <td>£900</td> </tr> <tr> <td>Alison Morris</td> <td>Jubilee items</td> <td>£335.69</td> </tr> <tr> <td>Drax</td> <td>Street lighting</td> <td>£6.37</td> </tr> <tr> <td>Stuart Laurie</td> <td>Print cartridge</td> <td>£81.47</td> </tr> <tr> <td>Gallagher</td> <td>Insurance</td> <td>£826.44</td> </tr> </table> <ul style="list-style-type: none"> A full list of payments will be circulated and reviewed at the meeting. | Clerk | Salary/Tax/Expenses- | £530 | Hugo Fox | Website provider | £35.99 | Brookfield | Bins/grasscutting | £279 | Ionos | Email subs | £22.80 | Brookfield | Bins grasscutting | £468.00 | Yorks Tax Bureau | Payroll | £144 | Hannah Thomas | Neighbourhood Plan | £900 | Alison Morris | Jubilee items | £335.69 | Drax | Street lighting | £6.37 | Stuart Laurie | Print cartridge | £81.47 | Gallagher | Insurance | £826.44 |
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| 2205/26 | Balances and Bank Reconciliation at 6th May 2022 Balances held <table border="1"> <tr> <td>Unity Current A/C balance</td> <td>£23029.41</td> </tr> <tr> <td>Unity Savings A/C balance</td> <td>£61,279.84</td> </tr> <tr> <td>Cambridge Building Society</td> <td>£80,038.58</td> </tr> <tr> <td></td> <td></td> </tr> </table> | Unity Current A/C balance | £23029.41 | Unity Savings A/C balance | £61,279.84 | Cambridge Building Society | £80,038.58 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| | PLANNING | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2205/27 | Planning Applications None | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2205/28 | Planning decisions (as of 6th May 2022) None received | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2205/29 | Correspondence. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2205/30 | Items for inclusion in the next meeting | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2205/31 | Date of next meeting: Thursday 9th June 2022 at 7:30pm | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Part II: Confidential Information | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Exclusion of the Press and the Public: To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting.

Signature: *Anne Charteris* **6th May 2022**
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01799 531827