

Babraham Parish Council: Agenda

To members of the Council

You are hereby summoned to attend the meeting of Babraham Parish Council to be held remotely on **Thursday 11 June 2020** at **19:30** for the purpose of considering and resolving the business as set out below.

Please could Councillors ensure they read the agenda notes and supporting documents circulated via email prior to the meeting.

Members of the public and press are invited to address the Council at this meeting during the Public Participation Time.

Members: 5 Quorum: 3

The meeting will be conducted remotely using Zoom conferencing app. Details will be posted on our website shortly before the meeting starts.

Topic: Babraham Parish Council Meeting 11 June 2020

Time: Jun 11, 2020 07:30 PM London

	Part I: Non-Confidential Information
2006/01	To receive and approve apologies for absence
2006/02	To receive members' declaration of interest for items on this agenda
2006/03	To sign and approve minutes of meeting dated 9 April 2020
2006/04	Exclusion of the public To determine which items, if any, from Part 1 of the Agenda should be taken with the public excluded.
2006/05	Public participation time – 15 minutes allowed
2006/06	Report from South Cambridgeshire District Councillor P McDonald
2006/07	Report from Cambridgeshire County Councillor K Cuffley and R Hickford
2006/08	Report from Babraham Research Campus (BRC) representative
2006/09	Clerk's Report
2006/10	Coronavirus To note or review communications from local and national authorities, views and actions from Parishioners and other publics. To resolve on actions for Parish Council.
2006/11	Review Policies To review and approve, if agreed, Parish Council Policies.
2006/12	Annual Governance and Accountability Return (AGAR) Cllrs to note completion and submission of Council AGAR and the display of the notice of public rights to inspect the Council return and documentation.
2006/13	Greater Cambridge Partnership (GCP) To discuss reports and actions by GCP and to resolve on any actions.
2006/14	Traffic, transport and LHI To review traffic and transport and LHI application and resolve on any actions.

2006/15	H/1:b and housing To discuss developments and resolve on any actions on housing proposals.																																	
2006/16	Anti-social behaviour To discuss developments and resolve on actions on anti-social behaviour in the Parish.																																	
2006/17	Street Lighting To review correspondence and resolve on actions on lighting maintenance and power.																																	
2006/18	Defibrillator To review activities and resolve on actions on to ensure correct operation of defibrillator.																																	
2006/19	Clerk appraisal To note Clerk appraisal document to be reviewed for June meeting.																																	
2006/20	Footbridge on Rowley Lane Cllrs to note the temporary repair made by Babraham Institute staff to footbridge in response to email from resident of local village.																																	
	FINANCE																																	
2006/21	Receipts (as of 31 May 2020) Received the second quarter of Parish precept, expected July 2020, after SCDC finances allowed advance payment: £3,063.75.																																	
2006/22	Payments (as of 5 June 2020) <table border="0" style="width: 100%;"> <tr> <td>HMRC</td> <td>Tax</td> <td style="text-align: right;">£65.00</td> </tr> <tr> <td>Brookfield Gardening</td> <td>Bins and grass</td> <td style="text-align: right;">£279.00</td> </tr> <tr> <td>Haven Power (total)</td> <td>Electricity supply</td> <td style="text-align: right;">£40.73</td> </tr> <tr> <td><i>Don Powell</i></td> <td><i>Salary May</i></td> <td style="text-align: right;"><i>£260.12</i></td> </tr> <tr> <td><i>Don Powell</i></td> <td><i>Travel May</i></td> <td style="text-align: right;"><i>£3.42</i></td> </tr> <tr> <td><i>Don Powell</i></td> <td><i>Paper</i></td> <td></td> </tr> <tr> <td>Don Powell</td> <td>Costs</td> <td style="text-align: right;">£328.42</td> </tr> <tr> <td>Ionos: Direct Debit</td> <td>Mail and web services</td> <td style="text-align: right;">£24.00</td> </tr> <tr> <td>Haven Power: Direct Debit</td> <td>Continuous</td> <td style="text-align: right;">£2.74</td> </tr> <tr> <td>Haven Power: Direct Debit</td> <td>Dusk to dawn</td> <td style="text-align: right;">£35.06</td> </tr> <tr> <td>Haven Power: Direct Debit</td> <td>Dawn to dusk</td> <td style="text-align: right;">£2.93</td> </tr> </table> <p>A full list of payments will be circulated and reviewed at the meeting.</p>	HMRC	Tax	£65.00	Brookfield Gardening	Bins and grass	£279.00	Haven Power (total)	Electricity supply	£40.73	<i>Don Powell</i>	<i>Salary May</i>	<i>£260.12</i>	<i>Don Powell</i>	<i>Travel May</i>	<i>£3.42</i>	<i>Don Powell</i>	<i>Paper</i>		Don Powell	Costs	£328.42	Ionos: Direct Debit	Mail and web services	£24.00	Haven Power: Direct Debit	Continuous	£2.74	Haven Power: Direct Debit	Dusk to dawn	£35.06	Haven Power: Direct Debit	Dawn to dusk	£2.93
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2006/23	Purchases None is proposed for this meeting. Cllrs to note Xero bookkeeping software, approved January 2020, 2001/34. Cllrs to note the renewal of Avast Antivirus through Clerk credit card at July meeting. Cllrs to note payments to electricity provider and arrangements.																																	
2006/24	Balances and Bank Reconciliation at 1 June 2020 Balances held <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">Unity Current A/C balance</td> <td style="text-align: right;">£16,192.54</td> </tr> <tr> <td>Unity Savings A/C balance</td> <td style="text-align: right;">£61,181.83</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">£77,374.37</td> </tr> </table>	Unity Current A/C balance	£16,192.54	Unity Savings A/C balance	£61,181.83	Total	£77,374.37																											
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2006/25	Unity Bank To note Clerk report on Bank signatories.																																	
2006/26	VAT Cllrs to note and, if agreed, approve reclaim of VAT for the period Oct 19-Mar 20.																																	

	PLANNING
2006/27	<p>Planning Applications (as of 5 June 2020)</p> <p>Cllrs to note S/1303/18/LB - The Black Barn and Cart Shed, Babraham, Council seems not to have received copy of the application notice: Planning report that the notice was sent around 5 April.</p>
2006/28	<p>Planning decisions (as of 5 June 2020)</p> <p>None was received.</p>
2006/29	<p>Correspondence</p> <p>Cllrs received collected email correspondence on 21 May, 6 June. To note:</p> <ul style="list-style-type: none"> • Coronavirus activities and support services • SCDC newsletters and Parish bulletins <p>Cambridgeshire County Council newsletters</p>
2006/30	<p>Items to report and inclusion in the next meeting</p> <p>Date of next meeting: Thursday 9 July 2020 at 7:30pm</p>
2006/31	<p>Part II: Confidential Information</p> <p>Exclusion of the Press and the Public: To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting.</p> <p>Signature: <i>Don Powell</i>, 5 June 2020</p> <p>Don Powell, 68 Woodland Road, Sawston, CB22 3DU</p>